

# 1000 Grove Program Refund and Transfer Policy

Once you register for a program, we will not refund or credit payment unless it is for medical reasons (Camp Echo and the Children's Center have separate refund policies). If you withdraw from a class for medical reasons, please submit a physician's note, and we may apply a pro-rated credit to your account, based on the number of remaining classes. All credits are valid for one year from their creation date. There is a \$10 processing fee.

We reserve the right to cancel programs. If you are registered for a program that is canceled, we will give you a full refund. Refunds will not be issued for amounts under \$10.

Any participant that misses a class for any reason other than the class is canceled; **is NOT entitled to a makeup lesson.**

## **Transfers**

Transfers after the start of the session can only be made upon approval from either the Program Director or Manager.

## **ARC Refunds**

Babysitting classes have the same refund policy as stated above.

Pre-test: If a member is unsure if they can pass the pre-test, do not encourage them sign up for the course until the pre-test is completed.

Registration for the Lifeguard class includes a \$50 NON-refundable fee.