



McGaw YMCA
APPLICATION FOR EMPLOYMENT

1000 Grove St & 1420 Maple Ave, Evanston, IL 60201
(847) 475-7400, fax: (847) 869-7968
Equal access to programs, services, and employment is available to all persons.

Note: A criminal background check may be required of any applicant to whom a conditional offer of employment is made.

Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_
last first middle initial

Current Address: \_\_\_\_\_
street city state zip

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please list previous addresses within the past five years:

Four rows of address information with labels: timeframe, street, city, state, zip

What type of Employment are you seeking?
Are you a previous YMCA employee?
Referral type: Internet Newspaper Walk-in Employee Other

For EMPLOYMENT opportunities check the appropriate box(es) below:

Grid of job categories: CHILDREN'S CENTER, HEALTH & WELLNESS, MEMBER RELATIONS, RESIDENCE, BUILDING SERVICES, ADMINISTRATIVE, AQUATICS, SPORTS, PLAY, YOUTH SERVICES, CAMP ECHO

What interests you about the position(s) for which you are applying?

If you are under 16 can you furnish a work permit?
Are you legally eligible for employment in this country?
Other than English, what foreign languages do you speak fluently?

If required, are you willing to work overtime? Yes No

DAYS & HOURS AVAILABLE TO WORK (write the times you are available to work next to the day(s) you are available to work):
Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:

DATE AVAILABLE TO START: \_\_\_\_\_

Notice to All Applicants: The YMCA enforces its policies and practices to prevent child abuse. The McGaw YMCA will not tolerate the mistreatment or abuse of youth in its programs.

**EMPLOYMENT & VOLUNTEER HISTORY** May we contact your supervisors and references?  Yes  No

Provide information for you past four (4) employment and/or volunteer activities, starting with the most recent. (If applicable, attach your resume.)

(1) Choose One:	Employment/Volunteer Dates:	Phone #:
Company/Title		Address
Supervisor	Responsibilities	
Reason for Leaving		

(2) Choose One:	Employment/Volunteer Dates:	Phone #:
Company/Title		Address
Supervisor	Responsibilities	
Reason for Leaving		

(3) Choose One:	Employment/Volunteer Dates:	Phone #:
Company/Title		Address
Supervisor	Responsibilities	
Reason for Leaving		

(4) Choose One:	Employment/Volunteer Dates:	Phone #:
Company/Title		Address
Supervisor	Responsibilities	
Reason for Leaving		

**Skills/Qualifications/Certifications:**

**EDUCATIONAL BACKGROUND**

Schools Attended (college transcripts may be required)	Years Enrolled	Graduate? (Yes/No)	What Degree?	Major(s)
High School				
College/University				
College/University				

**REFERENCES** (Two Professional, One Family Member):

(1) \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

(2) \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

(3) \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

I certify that all information provided on application and/or resume is true, correct and complete. Any misrepresentation or omission may be grounds for discharge from employment whenever discovered. I hereby authorize the verification of all information/references.

All employment with the McGaw YMCA is on an at-will basis. Employees are free to resign or may be terminated at any time. This application does not constitute an employment contract.

**Applicant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_