



McGaw YMCA
APPLICATION FOR EMPLOYMENT

1000 Grove St & 1420 Maple Ave, Evanston, IL 60201
(847) 475-7400, fax: (847) 869-7968
Equal access to programs, services, and employment is available to all persons.

Note: A criminal background check may be required of any applicant to whom a conditional offer of employment is made.

Date of Application: ___ / ___ / ___

Name: _____
last first middle initial

Current Address: _____
street city state zip

Home Phone: () - - Cell Phone: () - - Email: _____

Please list previous addresses within the past five years:

timeframe street city state zip

timeframe street city state zip

timeframe street city state zip

timeframe street city state zip

What type of Employment are you seeking? [] Full-time [] Part-time [] Seasonal
Are you a previous YMCA employee? [] Yes [] No When? _____ Where? _____
Referral type: [] Internet [] Newspaper [] Walk-in [] Employee _____ [] Other _____

For EMPLOYMENT opportunities check the appropriate box(es) below:

- CHILDREN'S CENTER: [] Early Childhood Teacher, [] School Age Teacher, [] After School Program, [] Summer Day Camp, [] Customer Service Associate, [] Administration
HEALTH & WELLNESS: [] Wellness Coach, [] Personal Trainer, [] Massage Therapist, [] Wellness Member Relations Staff, [] Group Exercise Instructor, [] Other: _____
MEMBER RELATIONS: [] Member Relations Associate, [] Babysitting (infants - 10 year olds)
RESIDENCE: [] Residence Program Staff, [] Laundry, [] Housekeeping
BUILDING SERVICES: [] Janitorial Staff, [] Maintenance Staff
ADMINISTRATIVE: [] Clerical, [] Professional, [] Other: _____
AQUATICS: [] Lifeguard, [] Swim Instructor, [] Swim Team Coach, [] American Red Cross Instructor (CPR/First Aid/Lifeguard)
SPORTS, PLAY: [] Gym Supervisor (18+ years old), [] Gym Staff (under 18 years old)
YOUTH SERVICES: [] Youth Program Staff
CAMP ECHO: visit: www.mcgawmyca.org/campecho/work-at-camp

What interests you about the position(s) for which you are applying? _____

If you are under 16 can you furnish a work permit? [] Yes [] No [] N/A
Are you legally eligible for employment in this country? [] Yes [] No
Other than English, what foreign languages do you speak fluently? _____ [] Read [] Write

If required, are you willing to work overtime? [] Yes [] No

DAYS & HOURS AVAILABLE TO WORK (write the times you are available to work next to the day(s) you are available to work):
Monday: _____ Tuesday: _____ Wednesday: _____ Thursday: _____ Friday: _____ Saturday: _____ Sunday: _____

DATE AVAILABLE TO START: ___ / ___ / ___

Notice to All Applicants: The YMCA enforces its policies and practices to prevent child abuse. The McGaw YMCA will not tolerate the mistreatment or abuse of youth in its programs. All reports of suspicious or inappropriate behavior with youth or an allegation of abuse will be taken seriously. Because of our concern for the welfare of children, the McGaw YMCA has developed standards, guidelines, and training to aid in the detection and prevention of child abuse. In addition, employees are screened, and background checks are conducted as a part of the hiring process.

EMPLOYMENT & VOLUNTEER HISTORY

May we contact your supervisors and references? Yes No

Provide information for you past four (4) employment and/or volunteer activities, starting with the most recent. (If applicable, attach your resume.)

(1) EMPLOYMENT or VOLUNTEER circle one	Employment/Volunteer Dates:	Phone #:
Company/Title		Address
Supervisor	Responsibilities	
Reason for Leaving		

(2) EMPLOYMENT or VOLUNTEER circle one	Employment/Volunteer Dates:	Phone #:
Company/Title		Address
Supervisor	Responsibilities	
Reason for Leaving		

(3) EMPLOYMENT or VOLUNTEER circle one	Employment/Volunteer Dates:	Phone #:
Company/Title		Address
Supervisor	Responsibilities	
Reason for Leaving		

(4) EMPLOYMENT or VOLUNTEER circle one	Employment/Volunteer Dates:	Phone #:
Company/Title		Address
Supervisor	Responsibilities	
Reason for Leaving		

Skills/Qualifications/Certifications: _____

EDUCATIONAL BACKGROUND

Schools Attended (college transcripts may be required)	Years Enrolled	Graduate? (Yes/No)	What Degree?	Major(s)
High School				
College/University				
College/University				

REFERENCES (Two Professional, One Family Member):

(1) _____ Relationship: _____ Phone: _____
(2) _____ Relationship: _____ Phone: _____
(3) _____ Relationship: _____ Phone: _____

I certify that all information provided on application and/or resume is true, correct and complete. Any misrepresentation or omission may be grounds for discharge from employment whenever discovered. I hereby authorize the verification of all information/references.

All employment with the McGaw YMCA is on an at-will basis. Employees are free to resign or may be terminated at any time. This application does not constitute an employment contract.

Applicant's Signature: _____

Date: _____