

Step-by-Step User Guide

To register and pay for programs and manage memberships at McGaw YMCA, you will need to create a new account or sign into our ACTIVE Net Registration system. This system replaces our previous registration system, also known as CCC.

If you are or have been a McGaw YMCA member or participated in a program and have logged in to our old registration system any time after August 2020, your online account has already been created. Please follow the "[Sign In: Existing Account](#)" instructions starting on page 9.

Otherwise, please proceed with the instructions to "[Create a New Account](#)" starting on page 2.

If you need assistance, contact us at 847-475-7400 extension 220 or send an email to info@mcgawymca.org.

Create a New Account

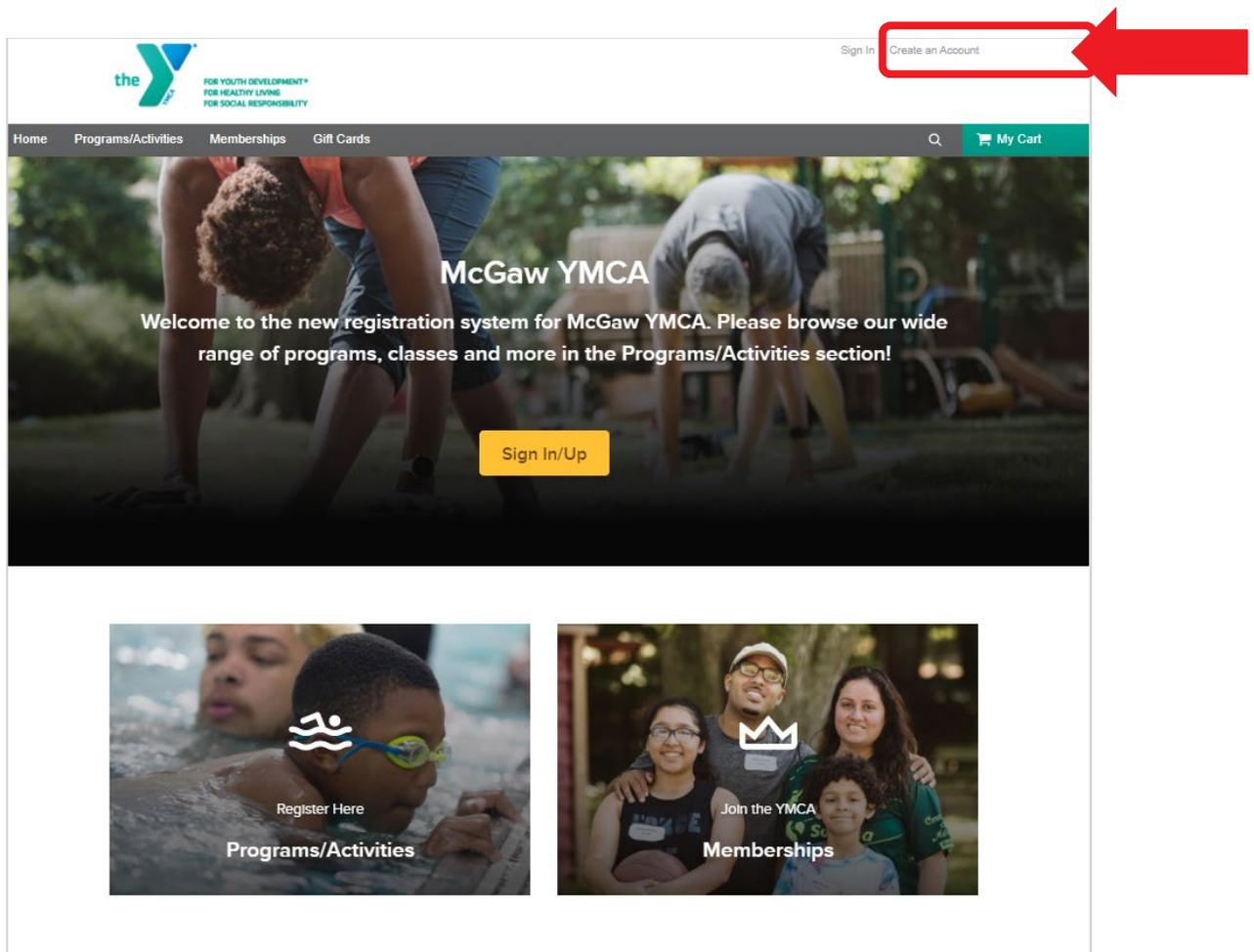
Follow these instructions if you are new to McGaw YMCA or have not logged in to our old registration system any time after August 2020. Please note that in order to create an account for a child under 18 years old, you must create an account for an adult first.

Step One:

Start by accessing our ACTIVE Net registration site by clicking on this link activenet.active.com/mcgawymca or typing it into your browser.

Step Two:

Click on the “**Create an Account**” link in the upper right-hand corner.



Step Three:

Enter your email address.

Click **Next** to continue.

Sign In | Create an Account

the **YMCA**
FOR YOUTH DEVELOPMENT*
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Home Activities Memberships Gift Cards **My Cart**

Home > Create account **ACTIVE**

Enter your email address

*Email address (Required)

Next

Already have an account? [Sign in](#)

Step Four:

Enter your name, date of birth, and country. Required fields are marked by a red asterisk (*). Choose a password that contains 8 or more characters and three of these: lowercase, uppercase, numeric and special characters (@!%).

Check the appropriate agreement boxes and click “**Next**” to continue.

Sign up

*Is for required fields.

Email address
name@youreemail.com [Change](#)

*First name *Last name

*Date of birth

August ▼

3 ▼

2021 ▼

*Country

United States ▼

*Password

Passwords must be 8 or more characters, and contain three of these: lowercase, uppercase, numeric, and special characters.

*Confirm password

Yes! Please email me the latest news and information.

By creating an account, I accept the [Terms of Use](#) of mcgawymca and I am aware of [My Privacy Rights](#).

By creating an account, I accept the [Terms of Use](#), Active Network's [Copyright Policy](#) and I am aware of [My Privacy Rights](#).

Back

Next

Already have an account? [Sign in](#)

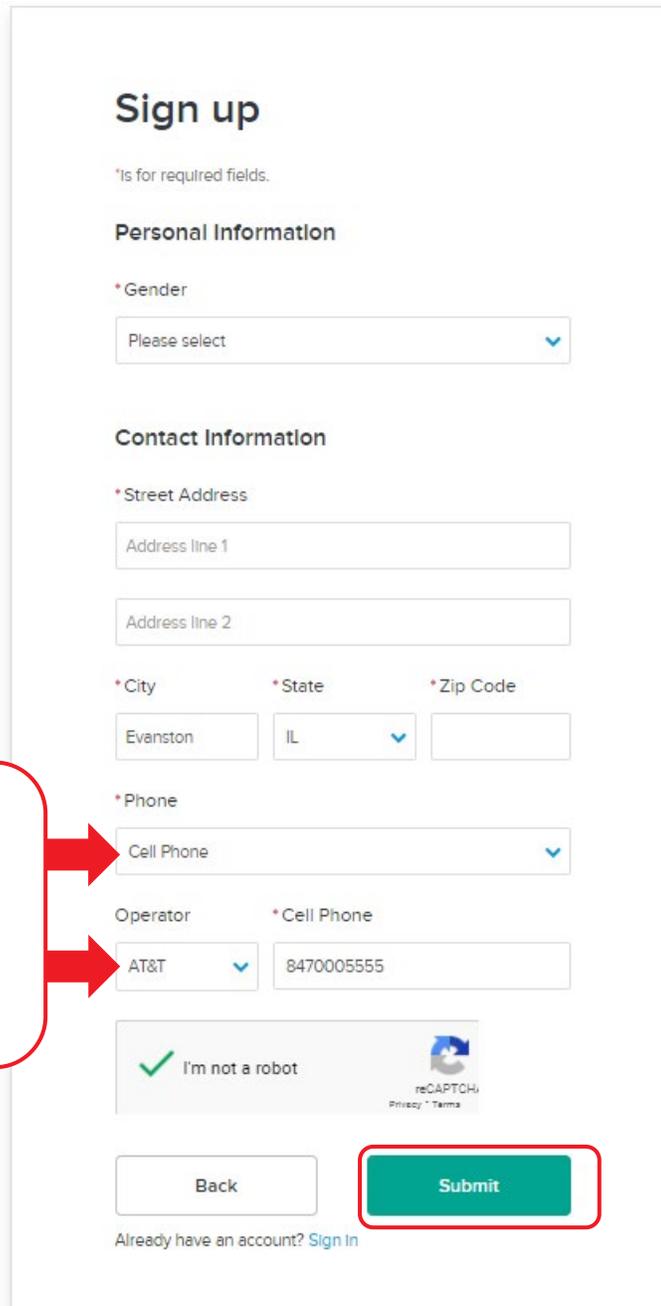
Helpful tip: Be sure to choose a password that contains 8 or more characters and three of these: lowercase, uppercase, numeric and special characters (@!%).

Helpful tip: By checking this box, you will receive our newsletter along with important email updates about facilities and membership.

Step Five:

Enter your Personal Information and Contact Information. Required fields are marked by a red asterisk (*).

Check the appropriate boxes and click “**Submit**” to complete.



Sign up

*Is for required fields.

Personal Information

*Gender

Please select ▼

Contact Information

*Street Address

Address line 1

Address line 2

*City *State *Zip Code

Evanston IL ▼

*Phone

Cell Phone ▼

Operator *Cell Phone

AT&T ▼ 8470005555

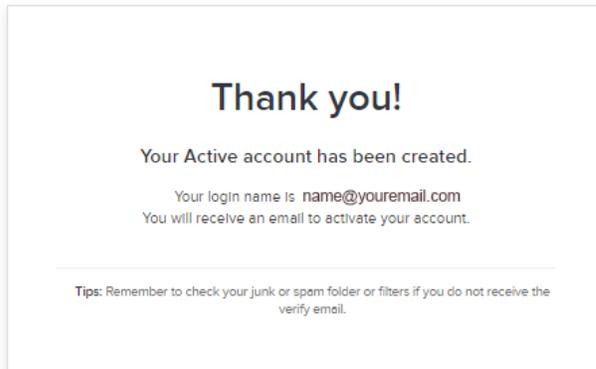
I'm not a robot  reCAPTCHA
Privacy * Terms

Already have an account? [Sign In](#)

Helpful tip: To receive text message alerts from McGaw YMCA, including cancelation notifications, please provide your cell phone number (**no dashes**) and select your cell phone carrier in the “Operator” drop-down menu.

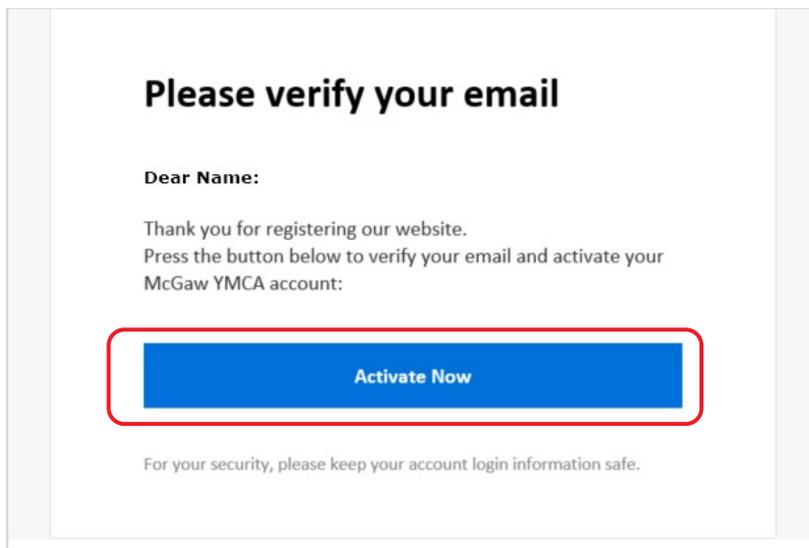
Step Six:

Once you submit your form you will receive a confirmation message on the screen followed by an email to activate your account.



Step Seven:

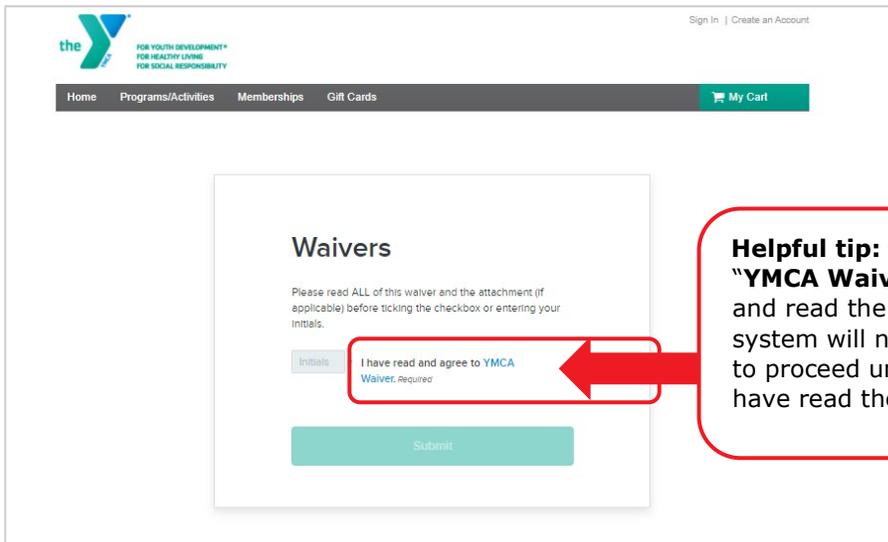
Check your email to find the automated activation email from McGawYMCA@active.net. Click on the "Activate Now" button to activate your account.



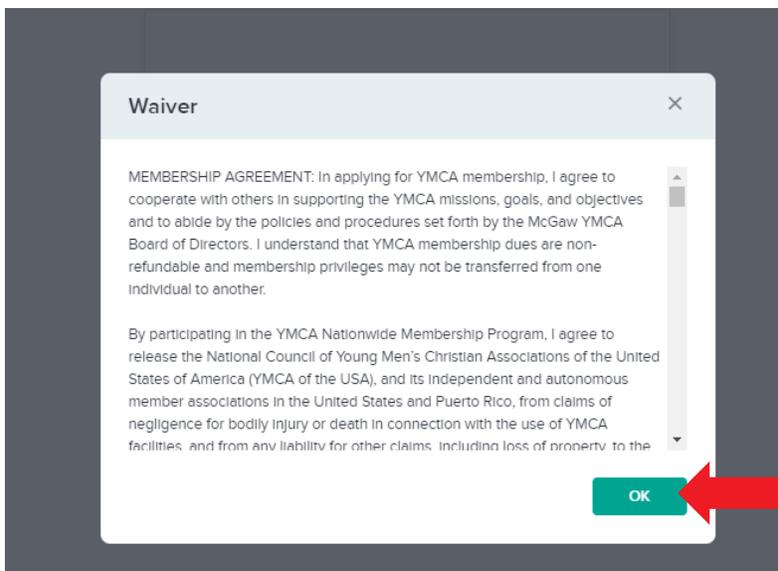
Step Eight:

The first time you log in to your account, or the first time you are scanned in with your account when visiting the YMCA, you will be asked to read and agree to the YMCA Waiver. All signed waivers and agreements from the old registration system do not carry over.

If the waiver screen appears, please read the waiver by clicking on the blue **YMCA Waiver** link. This will open a dialogue box with the waiver.



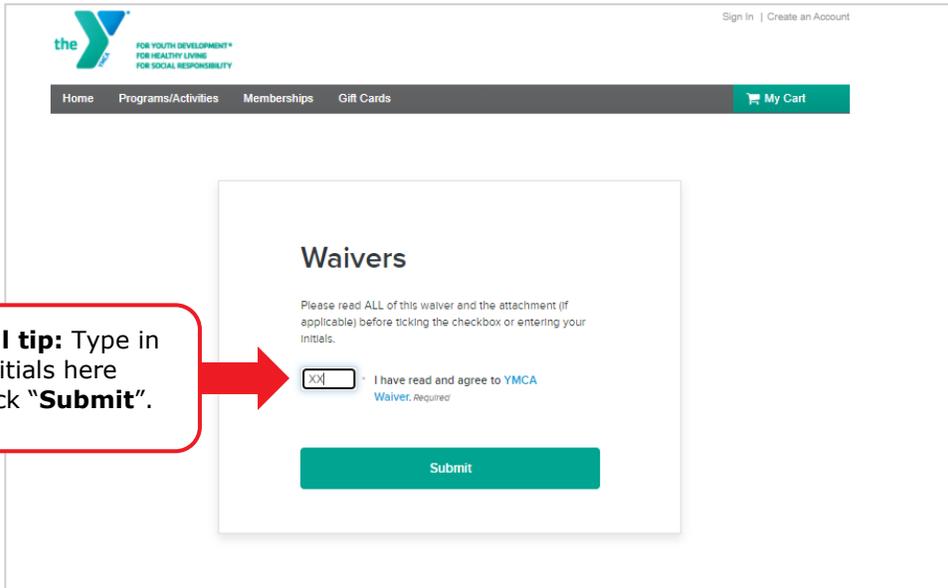
Helpful tip: Click on "YMCA Waiver" to open and read the waiver. The system will not allow you to proceed until you have read the waiver.



Helpful tip: You must scroll through and read the waiver and then click "Ok" in order to proceed.

Step Nine:

Once you have read the waiver and clicked "Ok", type your initials in the box and click "**Submit**".



The screenshot shows the 'Waivers' page on the MCGAW YMCA website. At the top left is the YMCA logo and tagline. At the top right are links for 'Sign In' and 'Create an Account'. Below this is a navigation bar with 'Home', 'Programs/Activities', 'Memberships', 'Gift Cards', and 'My Cart'. The main content area is titled 'Waivers' and contains the following text: 'Please read ALL of this waiver and the attachment (if applicable) before ticking the checkbox or entering your initials.' Below this text is a text input field containing 'XX' and a checkbox with the text 'I have read and agree to YMCA Waiver. Required'. A green 'Submit' button is located at the bottom of the form. A red callout box on the left contains the text: 'Helpful tip: Type in your initials here and click "Submit".' with a red arrow pointing to the text input field.

Congratulations!

You have created your **ACTIVE Net account**. You are now ready to sign up for programs and manage your account.

Sign In: Existing Account

Follow these instructions if you are or have been a McGaw YMCA member or participated in a program and have logged in to our old registration system any time after August 2020. Please note that in order to create an account for a child under 18 years old, you must create an account for an adult first.

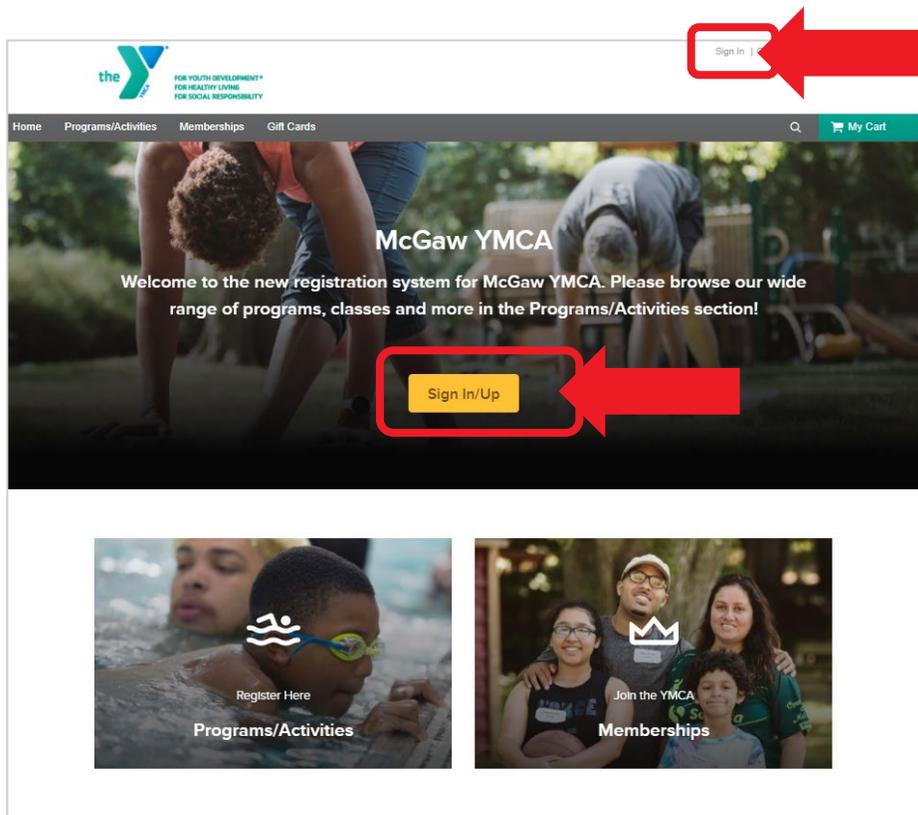
Step One:

Start by accessing our ACTIVE Net registration site by clicking on this link activenet.active.com/mcgawymca or typing it into your browser.

Step Two:

Click on the yellow **"Sign In/Up"** button in the middle of the screen.

You can also choose to use the "Sign In" link in the upper right-hand corner.



Step Three:

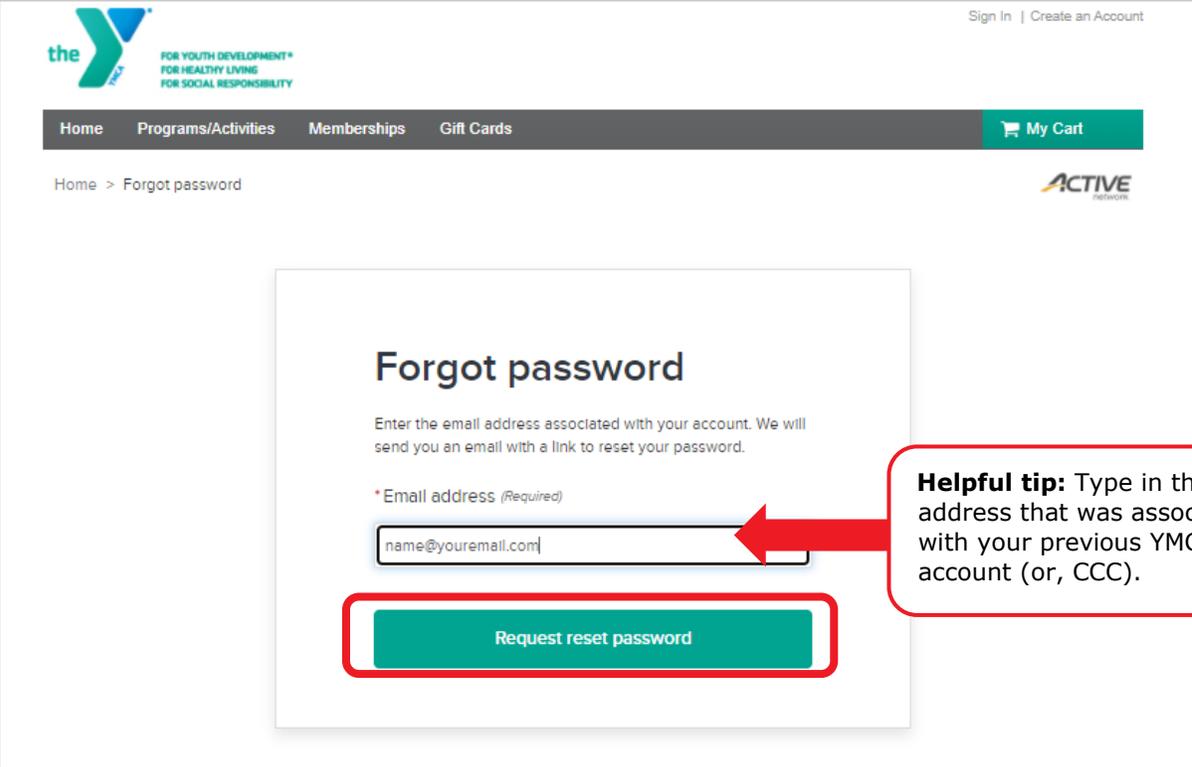
To begin the sign-in process, click on the **“Forgot your password?”** link below the password field.

The screenshot shows the McGaw YMCA website's sign-in page. At the top left is the YMCA logo with the tagline "FOR YOUTH DEVELOPMENT* FOR HEALTHY LIVING FOR SOCIAL RESPONSIBILITY". At the top right are links for "Sign In" and "Create an Account". A navigation bar includes "Home", "Programs/Activities", "Memberships", "Gift Cards", and a "My Cart" button. Below the navigation bar, the page title is "Home > Sign In" and the "ACTIVE" logo is visible. The main content area contains instructions: "If you are a current McGaw YMCA Member or Program Participant, your online account has already been created." followed by "To begin the sign-in process, click on the 'Forgot your password?' link below and then enter the email address associated with your previous YMCA account. You'll receive an email with a link to reset your password. For security reasons, passwords do not roll over from our old system." and "If you are new to McGaw YMCA or haven't been involved in the last year, please [create a new account](#)." Below this is contact information: "If you have any questions, contact Member Services at 847-475-7400 ext. 220 or info@mcgawymca.org." The central focus is the "Sign in" form, which includes fields for "Email address (Required)" and "Password (Required)", a "Forgot your password?" link, a reCAPTCHA "I'm not a robot" checkbox, and a yellow "Sign in" button. A red callout box with a red arrow pointing to the "Forgot your password?" link contains the text: "Helpful tip: Click on 'Forgot your password?' link to begin the sign-in process. For security reasons, passwords do not roll over from our old system." Below the form is a link: "Don't have an account? [Join](#)".

Step Three:

Type in the **email address** associated with your previous YMCA account (also known as CCC) and click "**Request reset password**".

NOTE: For security reasons, passwords do not roll over from our old system.



the **YMCA**
FOR YOUTH DEVELOPMENT*
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Sign In | Create an Account

Home Programs/Activities Memberships Gift Cards My Cart

Home > Forgot password

ACTIVE
NETWORK

Forgot password

Enter the email address associated with your account. We will send you an email with a link to reset your password.

*Email address (Required)

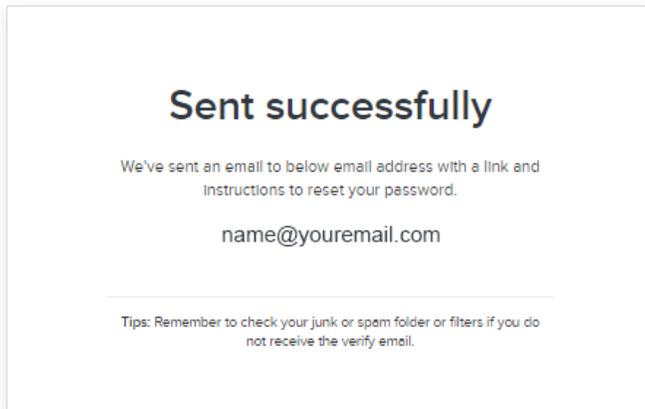
Request reset password

Helpful tip: Type in the email address that was associated with your previous YMCA account (or, CCC).

Step Four:

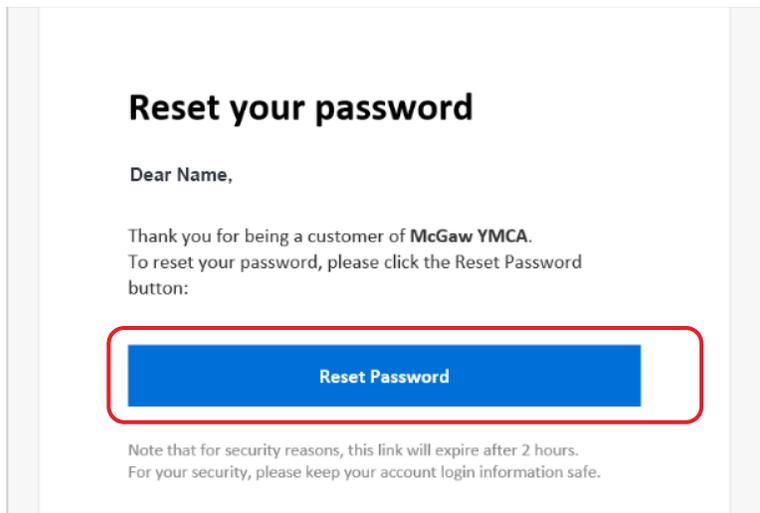
Once you submit your request you will receive a confirmation message on the screen followed by an email to reset your password.

If you receive an error message that your email address does not work, please follow the steps to [Create a New Account](#).



Step Five:

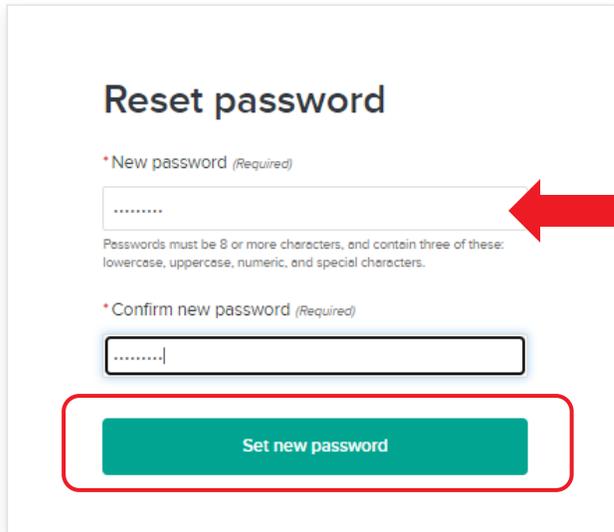
Check your email to find the automated password reset email from McGawYMCA@active.net. Click on the “**Reset Password**” button to reset your password.



Step Six:

Choose a password that contains 8 or more characters and three of these: lowercase, uppercase, numeric and special characters (@!%).

Click **“Set new password”** to continue.

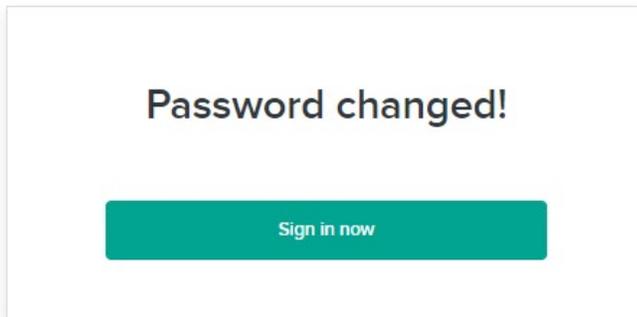


Helpful tip: Be sure to choose a password that contains 8 or more characters and three of these: lowercase, uppercase, numeric and special characters (@!%).

Step Seven:

Once you submit your request you will receive a confirmation message on the screen.

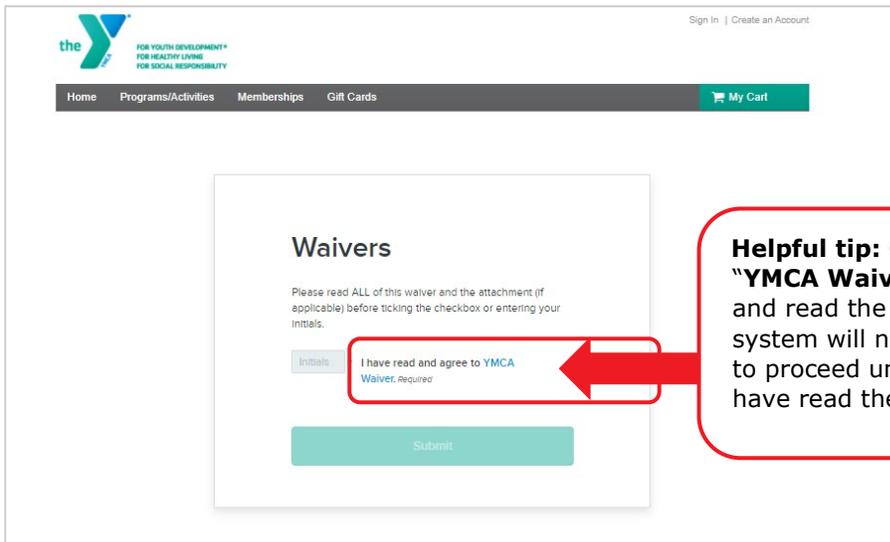
Click **“Sign in now”** then enter your email address and new password to access your account.



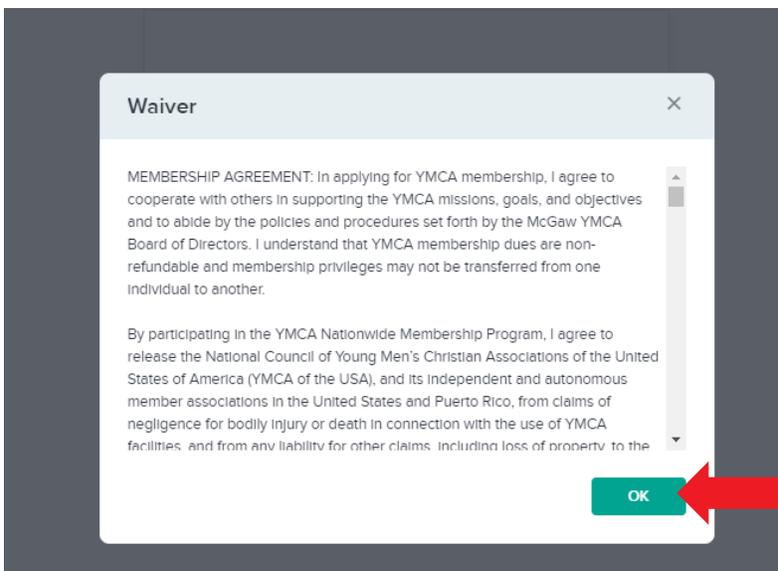
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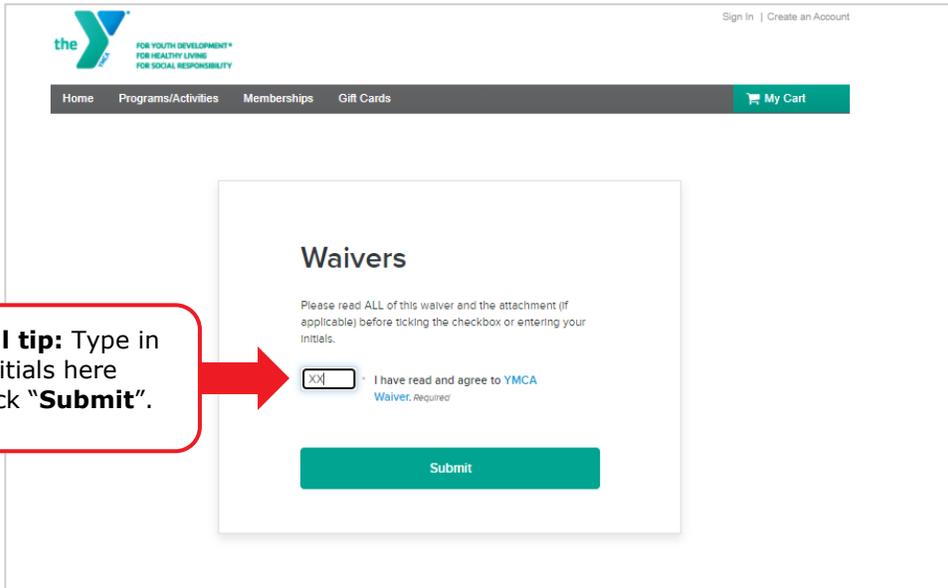
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Helpful tip: You must scroll through and read the waiver and then click "Ok" in order to proceed.

Step Nine:

Once you have read the waiver and clicked "Ok", type your initials in the box and click "**Submit**".



Sign In | Create an Account

Home Programs/Activities Memberships Gift Cards My Cart

Waivers

Please read ALL of this waiver and the attachment (if applicable) before ticking the checkbox or entering your initials.

I have read and agree to YMCA Waiver. Required

Submit

Helpful tip: Type in your initials here and click "**Submit**".

Congratulations!

You have successfully logged in to your **ACTIVE Net** account. You are now ready to sign up for programs and manage your account.